



Colonial Heights City Council Meeting Agenda Item Executive Summary

City Council Meeting

MEETING TYPE: City Council Regular Meeting

MEETING DATE: April 14, 2020

ITEM: (Second Reading) Ordinance No. 20-8. Amending § 51-56 of Chapter 51, Personnel Policies and Grievance Procedure, of the Colonial Heights City Code, to clarify which employees may be paid for accrued but unused sick leave upon retirement through the Virginia Retirement System.

DEPARTMENT: Finance

PROPOSED ACTION: This item is for second reading of Ordinance No. 20-8.

BACKGROUND:

Staff has discovered that the existing retiree sick leave payout policy was ambiguous on whether the years of service had to be for the City of Colonial Heights. This ordinance clarifies that employees must have five years of continuous service with the City of Colonial Heights in order to receive a sick leave payout at retirement.

BUDGET/FINANCIAL IMPACT:

Funding for this item was: ☐ included ☐ not included in the current-year budget ☒ N/A

RECOMMENDATION: The Director of Finance recommends approval.

ATTACHMENTS:

Ordinance No. 20-8

- ☐ Staff will be making a detailed presentation on this agenda item at the meeting.
- ☐ Staff will provide brief comments and answer questions on this item at the meeting.
- ☒ This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.